

**Niwot Elementary School's
PTAC General Meeting Minutes
Tuesday, January 17, 2017**

OPENING:

The meeting was called to order by President Donna Blondeau at 9:21 am with nine members present and one guest speaker.

The Pledge of Allegiance was recited.

The PTAC Board was introduced. New parents welcomed.

An overview of the agenda was provided.

GUEST SPEAKER: Camie Edson, Boulder County's Trip Tracker Coordinator

Trip Tracker report presented. A copy is posted near the front office. A monthly report is provided to the school and is placed in the Trip Tracker binder available for viewing at the front office.

Trip Tracker program is designed to reduce the number of cars to improve safety, air quality, provide a morning activity to promote learning, and an after school activity to reduce stress.

Trip Tracker is considered a before and after school program, which relies on parent involvement to be successful.

Coordinator visits school each year to report on program and answer questions.

Program is seeking more locally-owned businesses to participate. Boulder County reimburses local businesses that participate.

This is the second full-year NES has participated. BVSD started this program five years ago, SVVSD three years ago. Want to maximize participation in schools the program is already in, rather than adding new schools.

To date, the program has been funded by grants from Safe Routes for School. Boulder County will start funding this program when money is available. Program will always be free, but grants do not cover everything. Parent groups/schools are asked to donate 5%-10% of what the school earned the previous year for meaningful rewards and gifts. Suggested donation from NES is \$239-\$478.

NES is at 84% of our registration goal; and 56% of our 75% participation goal.

NES is doing very well; five year participation from the school is hoped for.

A bike lane partition on Morton is planned for spring 2017 as part of a Trip Tracker pilot program to improve safety for pedestrians. Other areas around NES have also been identified through an important partnership between Boulder County and SVVSD. Proposed infrastructure changes include paving the gravel path behind the school to add a sidewalk, adding crossing guards to unincorporated parts of Boulder County, parking improvements, and safety enhancements where cars and pedestrians intersect.

PRINCIPAL'S REPORT: Nancy Pitz

50th Anniversary magnets passed out.

Niwot Symphony is also celebrating 50 years and asked to partner with NES and help promote our 50th anniversary.

NES 50th Anniversary Committee meets twice a month.

Next week is Access testing (English as a Second Language) – NES will test 12 students.

Open Enrollment--Two full-day kindergarten classes filled for next year, 1/3 of the way to filling a third full-day Kindergarten class. NES is about 50% open enrollment.

SVVSD Attendance Campaign -- NES goal is 96.59%. Last month was the first month we didn't reach our goal. It was 96.2%.

TEACHER REPORT: Pilar LaFaye (5th grade)

Teachers have been asked to provide "teacher experience" donations for the silent auction coming up at the Sock Hop. The goal is 100% participation from teachers.

CU Discovery is coming to NES for late start days in February and April – Thanks to PTAC for providing this opportunity as well as funding for the Conway assembly.

PRESIDENT'S REPORT: Donna Blondeau

Overview of PTAC Treasurer and new Financial Secretary positions given.

Eve Bonn nominated for Financial Secretary position. Voting to occur at the next general meeting.

Motions to approve PTAC minutes from May-November 2016, proposed, seconded, and approved.

PTAC seeks to provide a guest speaker at each general meeting.

Proposed PTAC Bylaw Amendments: Changes made to Executive Board section to reflect new Financial Secretary and updated Treasurer positions. Nomination Committee removed.

Patricia Lady motioned for bylaw amendments to be accepted. Julie Jensen seconded. Bylaws to be voted on at the next general meeting.

Treasurer/Financial Secretary changes will be seamless for teachers. Contact email and process will remain the same.

FINANCIAL REPORT: Cathy Caparelli, Eve Bonn

Financial report presented.

Science Garden CD was cashed and put into the checking account. Money was used to fund gala and reimburse expenses for science garden maintenance.

Cougar Campaign--Donations still being received.

Grocery Cards--Check for \$341.25.

Niwot Trot-- Number presented does not reflect expenses.

Directory--Number presented does not reflect expenses.

Biggest expenditure for PTAC is for Para Professionals. Payment for this year is coming up and will be over \$65,000. The Cougar Campaign funds most of this expenditure.

VICE PRESIDENT FUND RAISING: JULIE JENSEN

Will be selling 50th anniversary shirts—not a fundraiser. Parents will be able to order online. Riki Frea coordinating.

Dining for Dollars--Smash Burger is coming up next. Will donate 20% all day if NES is mentioned. Smash Burger Rep suggested teachers order lunch. Patricia Lady will deliver to teachers, if wanted. Nancy will notify teachers.

Spirit Wear--Spending less on purchases this year and within budget.

Spirit Wear will be sold at one of the upcoming book fair and Learning Celebration nights.

Online Shopping—Julie Jensen suggests creating a way for parents to register online.

VICE PRESIDENT: RITA AYER

Science Garden celebration is planned for April 21st. Anna Freeman and students are working on arch commemorating 30 years of having the science garden. This is funded by the PTAC's Artist in Residence program.

Open PTAC Committee Positions:

Volunteer Coordinator – coordinating parent volunteers

Dining for Dollars Coordinator – scheduling events and getting the word out

School Supplies Coordinator – coordinating online order process at the end of the school year, getting the word out, and delivering boxes to classrooms

Many PTAC positions for next year will be filled by parents of 5th graders. Need to recruit and train volunteers for positions past next year.

Talent Show—Show off coming up.

Sock Hop--Planning is going well. Asking for volunteers to help setup and clean up. Food helpers also needed. Rita will contact Niwot High School for possible student volunteers.

Silent Auction—Donations coming in. Working on signs and packaging for donations. Volunteers are needed.

CLOSING:

Meeting adjourned at 10:49am.

Respectfully submitted by Julie Stenz, Recording Secretary